



Tehachapi Resource Conservation District

Conserving and Enhancing Our Natural Resources and Environment

(661) 825-5400

tehachapircd@gmail.com

BOARD MEETING

Minutes for September 12, 2024

1. **Call to Order:** At 10:23 am by President Barraclough
2. **Roll Call:** Present: Directors Barraclough, Casdorff, Hammond, Jillian Wood, Absent Ed Duggan.
3. **Amend the Agenda:** none
4. **Public Comment** none
5. **Minutes:** Director Barraclough made a motion to approve minutes from August 8, 2024 with corrections. Director Hammond second. All ayes.
6. **Financial Report:** Director Barraclough Shared checkbook register with Board. Audit: Director Barraclough is contacting other companies for auditing and one, CJ Brown works with special districts. Bookkeeping update: She has been working with companies to find software. She likes Aptos. They can do event planning like our plant sale. Monthly fee is \$189. Need about \$300 to set up. Director Hammond made a motion to authorize treasurer to engages with Aptos for bookkeeping software. Director Casdorff second. All ayes.
7. **NRCS:**
8. **Staff Report:** Ms. Wood talked about CARCD conference. NRCS is out of the office for a while and Andy is leaving Lancaster office. She and Director Hammond are doing a field trip to Mountain Park for native plant education. Peggy from Fire Safe Council is making a list for CalFire to form a workgroup. We will be on it and Director Casdorff will be point of contact. The dam inspection is October 10th. She is repotting and trimming trees. Director Casdorff made motion to authorize up to \$1000 to trim mulberry by front door. Director Barraclough second. All ayes. Phone lines keep coming off. ATT keeps fixing it. Shawna Royten from Cal City asked about trees to plant at Cal City. Sent her to The Tree People. Ms Wood will attend a composting workshop. She will work with The High School Ag Dept teacher regarding volunteering and permission slios and insurance. Are they covered by the School? How can we have them volunteer off and on site here?
9. **President Barraclough's** term is up for renewal on the Board. Director Hammond made a motion to write a letter to the Board regarding renewing her term. Director Casdorff second. All ayes.
10. **SDRMA Questionnaire:** 2025/26 workman's comp renewal questionnaire. Director Barraclough will look into this and report back.
11. **Old Business:**
 - a) **Ecology Center Update:** Director Hammond bought all the parts to build side gate. He will also stabilize the post.
 - b) **Poster Contest:** There is a new flyer for students to review. It will go out next week and due by October 11th.
 - c) **NACD Grant 2024.** We are applying. Budget will include 2080 hrs per year at \$25/hr.
 - d) **Website:** Had a discussion of Streamline vs Sunset Design. Director Casdorff made a motion to go to Streamline for website and pay Sunset through end of 2024 during transition. Director Hammond second. All ayes.
 - e) **Trees for Schools.** Director Hammond is talking with the nursery for setting aside trees and will talk to Rob Schultz of Tehachapi-Cumming Valley Water District regarding funding.

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Website: TehachapiRCD.org



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- f) **Cerro Coso College District MOU:** Final revision discussed and reviewed. Directors Hammond made a motion to approve final draft MOU. Director Casdorff second. All ayes.
- 12. **Board Member Comment:** None
- 13. **Adjourn:** Director Casdorff made motion to adjourn. Director Hammond second. All ayes.
Adjourned 1:05 pm